

# actaea works, ltd.



... your home away from home.

## Our Mission:

Actaea Works, Ltd is committed to providing our guest with innovative experiences delivered with impeccable service.

Thank you for choosing Actaea Works. Unlike other salon and spas we practice the highest level of team service. This means that the skills of our entire team are available to you. Meeting your needs and busy schedule are our top priorities. Each of our team members have areas of expertise that, in combination, offer you a palette of options that is truly unrivaled.

To ensure consistent service quality and technical skill, each team member has on-going education required by our salon and spa, including both in-house training and outside seminars. This means you can always have confidence and peace of mind, knowing that you are in the talented hands of a skilled-certified team member.

Allow us to be an educational resource as well as a place you look forward to visiting... after all... we are here to be your home away from home. Become our fan on Facebook and follow us on Twitter for exclusive special events, promotions and more! Relax and Enjoy!

Your reservation is scheduled with one of our Junior Designers. Our Junior Designers are licensed professionals with a minimum of one year experience in hair design obtaining advanced education from Actaea Works, Ltd. We are excited to bring to you the special menu we have created for our Junior Designers. Please understand this reservation may run longer than a typical salon reservation, however, we guarantee you will be happy with the results. We hope you have an enjoyable hair design experience.

- Please be advised that we cannot guarantee any chemical service not cared for with professional salon products (we want to ensure that you are pleased with our work and would only recommend the very best maintenance.)
- If you are ever unsure or dissatisfied with your service-please notify us as soon as possible. We're here for you and want to make sure you feel your best. Always feel comfortable to call us anytime, in addition, you can email us your feedback at comment@actaea.com
- While we certainly understand an oversight, our bank requires a \$20 fee for any returned check.
- Prices are subject to change without notice. Gratuity is not included in the price of our treatments.
- Please notify us of any changes to your personal information. We don't want you to miss our special events and birthday cards!
- Parent/Guardian must sign and give consent for guests 17 and under

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

e-mail: \_\_\_\_\_ Birthday Month & Day: \_\_\_\_\_

*We promise never to sell, rent or share your information with any third parties. You can opt out of our list at any time by emailing reservations@actaea.com*

Where would you like us to confirm your reservation (please circle)      work    cell    home    email

Referred By: \_\_\_\_\_

(This special guest will be receiving a "20% off your next service" postcard in the mail for their thoughtfulness in referring us.)

<b>For office use only:</b>	
_____ mill	_____ PC
_____ cyber	_____ Ref PC
_____ NG	_____ GRC
_____ RG	_____ GRE